

## Certificate IV in Massage Therapy Practice (HLT40307)

### RPL/Credit Transfer Qualification Requirements

The HLT40307 in Massage Therapy Practice comprises 15 units packaged a 10 Common Units and 5 Specialisation Unit. The HLT40307 Certificate in Massage specifies the competencies required to deliver training in an industry area or area of subject matter expertise, and to conduct competency based assessment in a range of contexts.

#### 3 Easy steps to gaining RPL

**Step 1** – Complete this form and submit it with all relevant documentation to support your claim for RPL.

**Step 2** – Once ACFB receive these documents, we will then map out any RPL you are entitled to and work out an amended price for your course and a cost for the RPL process, which usually takes 10-14 days.

*Please note; Even if a full course RPL is awarded, there is still a cost for the RPL process.*

*~ Some students may also require an additional RPL process, which may include practical demonstrations and/or assessments. Students will be made aware of these requirements at this stage.*

**Step 3** – Once you have agreed to the RPL awarded, please complete an Application Form and we can then get you started in your course!

#### To be awarded an RPL/RCC for specific units in the HLT40307 Certificate IV in Massage Therapy Practice the following requirements are to be submitted for processing in an organised Evidence Portfolio.

The portfolio must be submitted to your trainer along with the application form (attached) and must address:

- ✚ A certified copy of any previous Certificate (if relevant) and any other qualifications held relevant to the Certificate IV in Massage
- ✚ A combination / a selection of the following as evidence to support the additional requirements. This may include:
  - A signed letter from your manager stating that you have worked previously or are currently working within a Massage facility.
  - An up-to-date resume detailing qualifications and experience relevant to the Certificate IV in Massage Therapy Practice.
  - Examples of any massage treatments you have given and implemented for a client including assessment, re-assessment and progress evaluation.

**Please Note# there is a charge per unit of RPL gained.**

*Students gaining RPL are entitled to all ACFB's normal and individual course Instalment plans.*

### HLT40307 Certificate IV in Massage Therapy Practice RPL/CREDIT TRANSFER MATRIX

Name:

Date:

Unit Code	Unit Name	Unit Description	Qualifications/Experience Relevance
BSBCMN204A	Work effectively with others	This unit covers the skills and knowledge required to work in a group environment such as promoting team commitment and cooperation and supporting team members	
HLTCOM404B	Communicate effectively with clients	This unit covers the skills required by practitioners to establish and maintain effective communication with the client throughout all interactions and provide basic counseling as required and as appropriate to facilitate the treatment or health service being provided	
HLTCOM405B	Administer a Practice	This unit of competency describes the skills and knowledge required to provide administration for a clinical health practice according to the size and scale of the business	
HLTCOM406B	Make referrals to other Health care Professionals when appropriate	This unit of competency describes the skills and knowledge required to arrange referrals to other health care professionals when required	
HLTCOM408B	Use Specific/Medical terminology to Communicate effectively	This unit covers the skills required to understand and respond to instructions, carry out routine tasks and communicate with a range of internal and external clients in a health care practice, using appropriate practice-specific health terminology.	
HLTFA301B	Apply First Aid	This unit of competency describes the skills and knowledge required to provide first aid response, life support, management of casualty(s), the incident and other first aiders, until the arrival of medical or other assistance	
HLTHIR301A	Communicate and work effectively in the Health Industry:	This unit of competency describes the skills and knowledge required to work effectively in a health setting with clients, staff, visitors, suppliers and others to meet established work requirements	

HLTOHS300A	Contribute to OH&S Process Policies:	This unit specifies the workplace performance required by an employee to contribute to OHS processes where there is responsibility for own work outputs and possibly limited responsibility for the work output of others	
HLTIN301A	Comply with Infection control Policies and Procedures:	This unit of competency describes the skills and knowledge required for workers to comply with infection control policies and procedures. All procedures must be carried out in accordance with current infection control guidelines, Australian and New Zealand Standards for maintaining infection control and the policies and procedures of the organisation	
HLTAP401A	Confirm Physical Health Status	This unit of competency describes a detailed level of knowledge of anatomy and physiology required to confirm physical health status	
HLTREM401B	Work within a Massage Framework:	This unit of competency describes the skills and knowledge required to work effectively within a massage framework	
HLTREM406B	Provide Massage Treatment:	This unit of competency describes the skills and knowledge required to administer client basic massage treatment according to the philosophy and practices of a massage therapy framework	
HLTREM407B	Plan the Massage Treatment:	This unit of competency describes the skills and knowledge required to prepare clients for basic massage and negotiate treatment with them	
HLTREM408B	Apply Massage Assessment Framework:	This unit of competency describes the skills and knowledge required to interpret information gathered in the health assessment and make and review accurate assessment for basic massage treatment	
HLTREM409B	Perform Massage Health Assessment	This unit of competency describes the skills and knowledge required to observe the condition of the client and gather information relevant to the case in order to provide a basic massage	



